



## Job Description

### **Manager - Accounting and Consulting**

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ARC Consulting advises high growth companies at various stages, ranging from pre-IPO to mature Fortune 500 companies, on a wide range of accounting issues including complex technical accounting, financial reporting requirements and audit preparation. Our practice combines our knowledge and experience in the areas of financial reporting, risk management, and compliance to help address our clients' most important issues. We are committed to delivering integrated services with a focus on value and quality. Our professionals have deep accounting and financial reporting knowledge and experience across multiple industries. This specialized technical knowledge and industry experience allow us to provide a unique perspective in solving today's evolving accounting environment.

ARC Consulting supports clients with a focus in the following industries (not all-inclusive): Technology; Online Media & Internet Advertising; Energy & Resources; Health Sciences; Biotechnology and Consumer & Industrial Products. ARC Consulting assists clients with project-based engagements that include, but are not limited to: IPO readiness, implementation of new accounting guidance (e.g. ASC 606), financial statement audit preparation, and technical accounting advice for unique transactions (e.g. acquisitions, complex debt and equity financing).

We currently have opportunities for professionals in our San Francisco office, but service clients throughout the San Francisco Bay Area.

#### Professional and Technical Responsibilities:

- Work directly with clients on technical accounting issues, SEC reporting and other accounting related projects
- Establish and maintain strong working relationships with client personnel of various levels
- Demonstrate excellent professional oral and written communication skills
- Exercise professional judgment on engagements by providing proactive solutions and recommendations
- Exhibit a professional, business-like demeanor
- Apply problem solving skills and deliver ARC Consulting methodology on engagements
- Build and broaden industry knowledge to support organization and functional initiatives by taking advantage of our training programs and participating in relevant teams
- Provide recommendations for improved and enhanced accounting and business efficiency to clients
- Demonstrate leadership and provide guidance to other engagement team members
- Proactively manage career – set goals and career plans with Managing Directors

#### Manager Responsibilities include:

- Manage project engagement including adherence to deadlines and client expectations
- Assume primary responsibility for day-to-day components of engagements and manage lower level staff throughout engagement
- Lead/contribute to engagement planning and ensuring high quality of related products/deliverables for each engagement
- Generate written components of various reports/deliverables related to engagements
- Ability to efficiently research technical accounting topics as it pertains to the engagement
- Contribute to a strong client relationship through interactions with client personnel
- Demonstrate a deep knowledge of the client's business and identify high-risk accounting areas
- Deliver services that meet ARC Consulting standards of excellence
- Recognize and communicate opportunities to sell "add-on" work to client



Qualifications:

Required:

- Prior public accounting experience (Big 4 or large regional firms preferred)
- U.S. CPA certification
- 5+ years related experience
- BA/BBA/BS in Accounting, Finance or business related field
- Proficiency in MS office products, including Excel, Word and PowerPoint
- Strong verbal and written communication skills
- Extensive knowledge of US GAAP (revenue recognition, equity accounting, consolidations and financial reporting)

Preferred:

- CFA, CIA, CISA, or CISSP certification
- Knowledge of IFRS standards
- Prior industry experience

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*About ARC Consulting LLC*

*As used in this document, "ARC Consulting" means ARC Consulting LLC and its subsidiaries. Please see [www.arconsultingllc.com](http://www.arconsultingllc.com) for a detailed description of ARC Consulting's services and structure. ARC Consulting LLC and its subsidiaries are equal opportunity employers.*